

**PSD SHASTRI EDUCATION FOUNDATION'S
ASMA INSTITUTE OF MANAGEMENT**

**MONTHWISE ACADEMIC CALENDAR –MBA & MCA – (SEM I , SEM III & SEM V)
(YEAR 2011-12)—(FIRST HALF)**

MAY – 2011 -

SR. NO	WEEK NO.	DAY/DATE	ACTIVITY	STAFF MEMBERS INCHARGE
1	2	Monday 9/5/11 Mon to 16/7/11 Sat	Summer Project for MBA Sem III	Placement Cell & Project Supervisors

JUNE – 2011 -

1	3	Wednesday 15/6/2011	Starting of Academic Session - MCA – Sem III & Sem V	Mr. Deshmukh/ Ms Smita Madam & others
2	1 to 5	1/6/11 Wed to 30/6/11 Thu	Payment of fees – MCA – Sem III & V, MBA Sem III (Without fine)	Office
3	3	18/6/2011, Sat	Internal FDP – MBA & MCA	Director, HODs, HR faculties

JULY-2011 -

SR.NO.	WEEK NO.	DAY/ DATE	ACTIVITY	STAFF-MEMBERS INCHARGE
1	1 to 3	1/7/11 Fri to 15/7/11 Fri	Payment of fees – MCA Sem III & V, MBA Sem III (Fine of Rs. 1000 /-)	Office
2	4 to 5	16 / 7/11 Mon To 30/7/11 Sat	Payment of fees – MCA Sem III & V, MBA Sem III (Fine of Rs. 2000 /-)	Office
3	4	Monday 18/7/11	Commencement of academic session- MBA Sem III (Starting of Teaching)	All MBA faculties to be on duty from 18/7/11 onwards ,generally.
4	1 to 3	9/5/11 Mon to 16/7/11 Sat approx.	Summer Training/ Projects – MBA- Sem III	Placement /project supervisors
5	4	By Saturday 23/7/11	Submission of Unit Test Q.Papers for MCA sem III & MCA V	Ms.Smita Madam

AUGUST- 2011 -

SR.NO	WEEK NO.	DAY/ DATE	ACTIVITY	STAFF-MEMBERS INCHARGE
1	1	Monday 1/8/11 to 6/8/11 Saturday	Unit Test – MCA Sems III & V (20 marks, 1 Hr, 2 Chapters or Units. Other lectures to continue after Test, Result to display by 11/8/11)	Ms. Smita Madam (Other MCA staff To assist)
2	2	Tuesday 9/8/11	Shastri Group Foundation Day	All to be present
3	2	12/8/2011, Fri	One Day Seminar – ‘ Expectations of Industries from MBA/MCA students- IT, Services, Operations,Retailing sectors	Placement Head
4	3- Aug To 3 - Sept	From 16/8/11 Tue to 17/9/11 Sat	Payment of fees, MBA Sem I & MCA Sem I without fine	Office
5	3	18/8/11 Thurs to 20/8/11 Sat	Separate Trips for MBA Sem III & MCA Sem III & V	Class Coordinators & HODs
6	3	From 22/8/11 , Mon	Starting of Teaching- MBA Sem I , MCA Sem I	All faculties
7	4	By Sat. 27/8/11	Submission of Unit Test Q.Papers for MBA sem III .	Mr. Mudassar Sir
8	5	29/8/11 & 30/8/11 Monday / Tuesday	Induction Programme for students MBA Sem I, MCA Sem I	Placement Team

SEPTEMBER – 2011 –

SR.NO	WEEK NO.	DAY/ DATE	ACTIVITY	STAFF-MEMBERS INCHARGE
1	4 & 5	19/9/11 to 30/9/11	Payment of fees, MBA Sem I & MCA Sem I with fine of Rs.1000/-	office
2	2 & 3	5/9/11, Mon. To 13/9/11, Tue	Unit Test – MBA Sem III (20 Marks, 1 Hr, 2 chapters/ units, Lectures to continue after test , Result To display by 17/9/11)	Ms Smita Madam assisted by Mr Mudassar Sir
3	1	Fri 2/9/11 & 16/9/11, Fri	Students Feedback (MBA & MCA including Visiting Faculties)	Prof. Dilip

4	1 & 2	Before 10/9/11	Inclusion of MBA & MCA Sem I students in the Committees	HODs/ Class Coordinators
5	2 & 3	2 nd & 3 rd Weeks- Upto 17/9/11 approx.	Submission of University Exam. Forms for MBA & MCA(without fine)	Office
6	4	By 24/9/11 Sat.	Last date of accepting Exam. Forms with fine as per PU rules.	Office
7	3	Before 17/9/11	MBA – Sem III – Rough final copy submission of projects exactly as per our format given to students.	All project-supervisors
8	4	23/9/11 Fri & 24/9/11 Sat	National Research Confe.on – ‘Business Strategies for Management Excellence in Current Globalised World’	Mr Vimal Deep Sir & Ms Amarja Madam
9	4	By 24/9/11, Sat	Submission of Unit Test Q.Papers For MBA Sem I & MCA Sem I	Mr. Mudassar Sir & Ms Smita Madam
10	5	30/9/11 ,Fri 1/10/11, Sat	State Level Seminar for MCA ‘Latest Tools & Techniques in Computer Applications’	HOD – MCA & Their staff

OCTOBER- 2011 –

SR.NO	WEEK NO.	DAY/ DATE	ACTIVITY	STAFF-MEMBERS INCHARGE
1	1 & 2	1/10/11 to 15/10/11	Payment of fees, MBA Sem I ,MCA Sem I with fine of Rs.2000 /-	office
2	2 & 3	3/10/11 to 11/10/11, Mon/Tue	Unit Test for MBA Sem I & MCA Sem I (20 Marks,1 Hr, 2 Chapters or Units, Lectures to continue after Test, Result to display by 15/10/11)	Ms. Smita madam & Mr Mudassar Sir
3	2	Upto 8/10/11	PU Exam. Form submission with fine as per PU rules.	Office/ Accounts
4	3	14/10/11, Fri	FDP – (overall for Maharashtra) MCA	Director /HOD
5	2	Sat, 15/10/11	Parents- Teachers Meet for MBA & MCA(Students details of attendance, fees dues, exam results to collect for this meeting)	HODs/ Office / Class Coordinators
6	3 & 4	12/10/11Wed to 20 /10/11, Thu	Industrial Visits – MBA & MCA	Placement/ Class Coordinators
7	3	Before 15/10/11	Two final bound copies of Project-Reports submission by MBA Sem III Students.	All project Supervisors

8	4	Upto Sat.,22/10/11	Syllabus Completion for All MBA & MCA	All faculties
9	4	Upto 22/10/11, Sat	Submission of Q. Papers For Model Exam for all MBA & MCA (80% Portions ,70 Marks, 3hrs)	Mr.Mudassar, Ms Smita
10	5	25/10/11 to 29/10/11,	DIWALI HOLIDAYS (Likely)- Joining on 31/10/11, Mon.	

NOVEMBER – 2011 –

SR.NO	WEEK NO.	DAY/ DATE	ACTIVITY	STAFF-MEMBERS INCHARGE
1	1 & 2	1/11/11 to 9/11/11- Approx.	Model Exam. For all MBA & MCA (80% portions, 70 Marks, 3 Hrs, Result to display by 15/11/11)	Mr Mudassar, Ms Smita
2	3	Approx.3 rd week of Nov.11	PU – Project Viva – MBA Sem III	
3	4	Approx 4 th week Of Nov. 11	PU – Exam for MBA & MCA	
4	4	4 th Week of Nov.10	Submission of Internal Marks to PU MBA & MCA	Mr.Mudassar/MsSmita Ms. Sheela
Total weeks available as per our planning (As per PU Circular , Commencement of Term I & III -1/7/11; Conclusion of Term – 24/12/11)			MBA Sem I/MCA I – 11 weeks approx. MBA Sem III – 15weeks MCA Sem III, V – 19 weeks	
Total number of Teaching & Training Days Available(Time-Tables to be suitably Prepared)			MBA Sem I / MCA Sem I- 55 days MBA Sem III – 70days MCASem III, V – 90days	

NOTE- 1)Every body shall plan and execute academic / other activities suitably as per above calender **to exactly meet target dates** mentioned.The ‘other duties ‘to be communicated separately.

Prof.Dilip .L.Katdare

Academic Coordinator

Prof. Ranganathan, Dr.

Director