

undation's ANAGEMENT Delhi, Affiliated to Savitribai Phule Pune University (Inst. Code: 6164) NDA Road, Shivane, Pune - 411 023. 332, 9011036202 Fax: (020) 25291461

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7.1.2 List of Supporting Documents

Sr.no	Contents
1	Policy document on the green Campus /plastic free campus
2	Bills for the purchase of equipments for the facilities
3	Photographs/videos of the facilities
4	Circulars and report of activities for the implementation of the initiatives document
5	Alternate sources of energy and energy conservation measures
6	Management of the various types of degradable and non- degradable waste
7	Water Conservation

1. Policy document on environment and energy usage





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Policy for Green Campus/Energy/Waste/Water Management and Conservation

ASMA Institute of Management is committed to sustainable development in all its endeavours. Within this framework, we aim to streamline energy conservation and utilization through socially responsible practices.

The main objective of the Environment and Energy Usage Policy of the institute is to manage energy systematically to minimize its impact on the environment. This environment and energy policy is binding for all components of the institution and applies to all stakeholders and various activities undertaken by the institution.

ASMA envisions a clean and green campus to promote sustainable and ecofriendly practices within the campus and beyond. We focus on implementing responsible waste management practices and water management and conservation initiatives in our daily operations. We strive to explore renewable energy resources and seek substitute natural resources as solutions to the energy crisis. This approach will help embed efficiency and environmental awareness into our everyday activities, reinforcing our responsibilities and commitment to conserving natural resources.

Objectives:

- · Develop awareness about environmental issues.
- Understand responsibilities towards energy conservation.
- · Implement responsible procedures for waste management.
- Reduce waste production on campus for all activities and programs.
- Initiate water management and conservation practices.
- · Encourage green practices within the campus and beyond.
- Maintain cleanliness and sanitation on campus.
- Provide a pollution-free, healthy environment.





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Plan of Implementation/Practices

The College is committed to sustainable development in all its endeavours. The following areas will be considered for streamlining ways and procedures for environmental and energy conservation:

- A. Energy Conservation and Management
- B. Waste Management Solid, Liquid & E-Waste Management
- C. Water Conservation and Management
- D. Clean & Green Campus
- E. Paperless Operating Procedures
- F. Ban on Single-Use Plastics on the Campus

A. Energy Conservation and Management

- · Install and use LED bulbs on campus to save energy.
- Invest in power-efficient equipment.
- Create awareness that small actions matter—place Save Energy labels/posters at various locations on campus.
- · Encourage the use of natural lighting and ventilation whenever possible.
- Take additional measures to continuously improve our energy consumption.
- Ensure the availability of necessary resources to achieve our objectives.

B. Waste Management - Solid, Liquid & E-Waste Management

- · Implement two-way segregation of waste at source on campus.
- Practice the 4 R's: Reduce, Reuse, Recycle, and Refuse wherever possible.
- Reduce waste production on campus.
- · Install and use a sanitary napkin incinerator and disposal machine.
- Follow eco-friendly practices in daily activities and programs.
- · Prefer eco-friendly items and materials for packaging, decorations, and gifts.
- · Promote recycling and recreating through best out of waste activities.
- Develop a systematic waste management mechanism

C. Water Conservation and Management

Utilize rainwater recharge pits for water conservation and management.





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- Periodically mend and repair leaks in taps and pipes.
- · Plant indigenous varieties and less water-demanding plants on the campus.
- Create awareness through Save Water labels/posters at various locations.
- Organize water conservation activities to raise awareness among faculty and students.

D. Clean & Green Campus

- Maintain a good green cover with indigenous trees and plants, with plans for improved landscaping.
- Consistently conduct tree plantation drives.
- · Establish a Green Club for sustained environmental activities.
- Reduce local air pollution by encouraging environment-friendly transportation, such as bicycles, public transport, and pedestrian-friendly roads.
- Ensure cleanliness and sanitation throughout the campus.

E. Paperless Operating Procedures

- Transition towards a paperless office with e-office practices, encouraging communication through emails and virtual platforms.
- Store documents digitally through Google Account storage.
- Form subject-wise WhatsApp groups and Google Classrooms for communication and course content delivery.
- Maintain active social media handles, including Instagram, Facebook, LinkedIn, etc.
- · Operate a fully functional college website.

F. Ban on Single-Use Plastics on Campus

- Strive towards a plastic-free campus by banning single-use plastics.
- Practice the 4 R's: Reduce, Reuse, Recycle, and Refuse.
- Follow eco-friendly practices in daily activities and programs.





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Use eco-friendly bags and materials.

 Prefer eco-friendly items for packaging, decorations, gifts, and mementos during various programs.

Conclusion

The strategies and procedures outlined above are subject to change as per evolving needs. This policy will be communicated to all students, staff, and employees of ASMA Institute of Management. All stakeholders are expected to abide by the policy to maintain a green, clean, and eco-friendly campus.





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2. BILLS for the purchase of equipments

Solar energy Bill



PSD SHASTRI EDUCATIONAL FOUNDATION

AND THE CHARLES FEEL (24) 3 - 250 (1 - 25) 5 (25) (27) Shastil Campus (Silvic 85, NDA Raid: Shayine, Punya (41) C2. Telefa) +31,70,700(11) 25,71146 Email: stillating-cupips grownerin &cores - www.squarie.in

Purchase Order

Ref. PSDSEF/PO/2021-22/260

Date: 21/05/2022

Sanchay solar.

2nd floor valibbay theatre complex hadapsar pune

Maharashtra India 411028

Kind Attention, Mr. Pushkar Gopta

Subject: Purchase order for "Solar Power Rooftop System - 65.46 kwp"

With reference to our discussion dated 21/05/2022, we are pleased to place Purchase Order for

Sr.No.	Description	No. of Units	Price	Total
1	Solar Pri Roottop System - 60.46 kep (g) 47.54 per watti	1	2,875,000	28.75,000/
	(This includes all Taisons & any other cost involved for this project to be incurred)			
	The state of the s		Sub Total	29,75,000
			GST 13 8%	3.96.750
			Grand Total	

Terms and Conditions:

times and Conditions:

1. 10% advance along with PO
2. 60% at the time of material delivery (panel. Inverter, eaching material and cable).
3. 20% after instanzation power generation and commissioning of system.
4. 10% after net meter installation. 8 all checks with satisfactory output in first electricity bill.
5. Send order acceptance on receipt of PO.
6. Packaging 8 Forwarchig. 1811.
7. Above price are for Shivane, Plane size.
8. All loading 8 unbouding will be Sanchay Solar responsibility.
10. Pablication, material, and structure cost extra at actual to be borne by PSD SHASTRI.
EDUCATION FOUNDATION.
11. All warranty and quaranty of power generation will be ensured by Havelis India limited.

11. All warranty and guaranty of power generation will be ensured by Havelis India limited

Thanking you & with regards.

For PSD Shastri Educational Foundation

Authorized Signatory

Rs. 300.000/-

CONO 273245 Dt = 01/06/22

PUSHKAR GUPTA - 7875603874





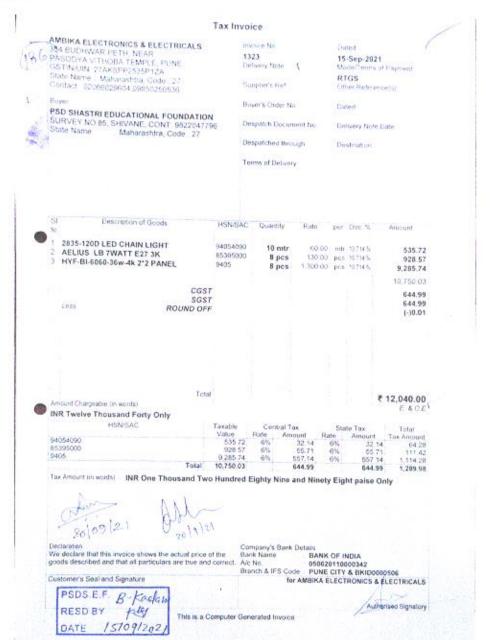
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LED light bill







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Computer

Tax Invioce

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Tel: 67491200(30 Lines)
GSTIN/UN 27AAACF2832L1ZM
State Name Mahorashba, Code 27
E-Mail accountssist@fartysinfotch.com

Suyer (Bill to)

 F_{airsys}

Asma Institute of Management S No 85 NDA Rose, Shwane, Pun-411023, Ph No-020-25291471/25293332 State Name Maharashtra, Code 27 Pince of Supply Maharashtra

sureshiaeit@gmail.com

FIPL2122HW011104

Reference No. & Date

FIPL2122HW011504 (N. 21-Jan-22

dc6253 Dispatch Doc No

Dispatched through Vishal Terms of Delivery

21-Jan-22 Mode/Terms of Payment

Against Delivery

Dated

11-Jan-22 Derivery Note State

Destination.

NO SALES RETURN

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2	Adaptor for Lenovo Batch	8504	18.%	1 Qty			
3	Battery for Laptop Batch	85076000	18 %	1 Qty			
4	Hard Disk 256 Ssd Sata	8471	18.%	1 Qty			
							27,500.00
	CGST Output @9% SGST Output @9%					% %	2,475.00 2,475.00
	Bill Details:						
	New Ref. 973/03/ 32,450:00 Dr.						

₹ 32,450.00

Indian Rupees Thirty Two Thousand Four Hundred Fifty Only

State Tax Taxable Total 27,500.00

Tax Amount (in words) Indian Rupees Four Thousand Nine Hundred Fifty Only

2011/22

repany's Service Tax No. AAACF283,3100 MARKSANCE LREPAIR AAACF2832L Company's Bank Details A/G Holder's Name Fairsys Infotech Pyricia Bank Name HDFC Bank Ltd. Bank Name HDFC Bank Name HDFC Bank Ltd. Bank Name HDFC Ba Declaration

We declare that this invoice shows the actual price of the

This is a Computer Generated Invoice





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Solar power supply

TAX INVOICE

₹33,70,050.00



SANCHAY SOLAR

2nd Floor, Vaibhay Theatre Complex, Hadapsar pune Maharashtra 411028

India GST:N 27BMCPGS807J1Z1

Pandit Shivdutta Educational Foundation Shastri Campus, S. No. 85 N D A Road Shivane Pune. GSTIN 27AAATP8311R1ZZ.

Ship Te Shastri Campus, S. No. 65 N D A Road Shivane Pune. GSTIN 27AAATP83119/122

Invoice Date:

15/06/2022

Terms:

Due on Receipt

15/06/2022 Due Date !

Place Of Supply: Maharashtra (27)

	Item & Description	HSN/SAC	Qty	Rate	CGST	SGST	Amount
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Balance Due ₹33,70,050.00





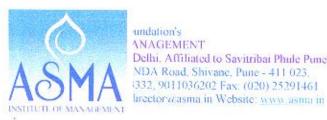
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Pipe Bills

77-23		Dated 21-Apr-22	
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Still pipe

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F. Way Bit System

e-Way Bill



E-Way Bit No

2714 2825 7602

E-Way Bit Date

10/05/2022 12:51 PM

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Valid From

10/05/2022 12:51 PM (35Kms)

Valid Units

11/05/2022

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27AAJFP4659H1ZT,Prime Products

Place of Dispatch

BHOSARIMAHARASHTRA-411026

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27ACH FS221 8M1ZU SUJAY FIRE LLP(PUNE)

Place of Delivery

Shivane, MAHARASHTRA-411023

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263

Document Date

10/05/2022

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Combination of 2 and 3

Value of Goods

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fransporter

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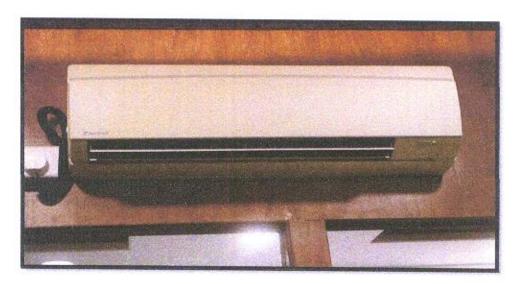
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2. Photographs/videos of the facilities

Solar Panel Photo



Air Conditioner







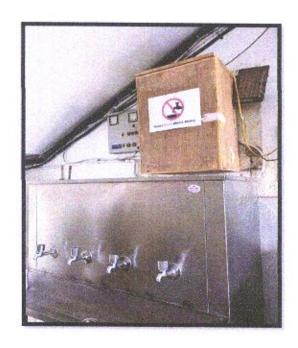


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Energy Conservation Measures



Water Conservation Measures



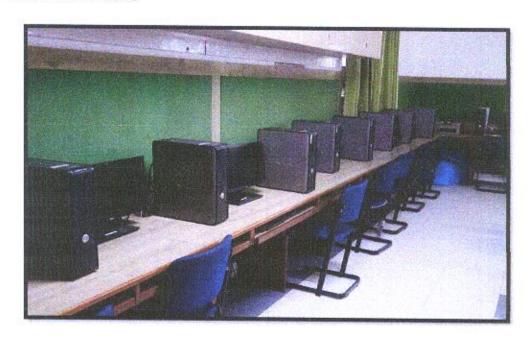






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LED Monitors



LED Lights



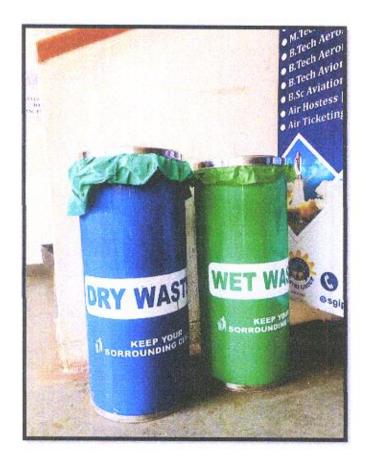






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Solid Waste Management





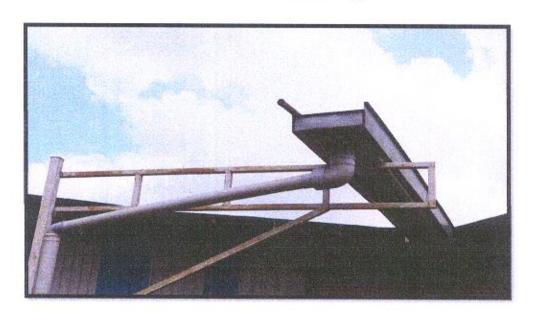






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Rain Water Harvesting



Bore wells







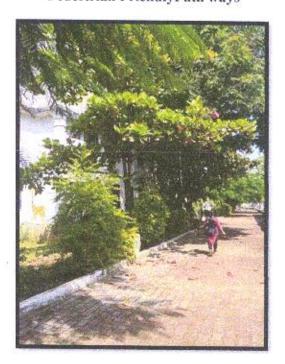


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Tanks



Pedestrian FriendlyPath ways









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4. Circulars and report of activities for the implementation of the initiatives document

Tree Plantation

Date: 20th Nov 2019

Join us in our efforts to contribute to a greener and healthier environment! We are excited to announce our upcoming Tree Plantation Event

Details of the Tree Plantation:

Day & Date: Saturday, 30th Nov. 2019

Location: College Campus and neighbouring sites.

Together, let's make a positive impact by planting trees and nurturing nature. This initiative aims to enhance the beauty of our surroundings, improve air quality, and create a sustainable environment for future generations.

We welcome everyone, regardless of age or expertise, to join us in this meaningful endeavour. Your participation will contribute to a healthier and more sustainable ecosystem.

For further details or to confirm your participation, please contact your designated department.

Let's unite to sow the seeds of a better tomorrow! Together, let's plant hope for a greener and brighter future

Tree Plantation







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Event Type: Extension & Outreach Activity

Event Name: Tree Plantation Day & Date: Saturday, 30th Nov. 2019

Objectives of the Event:

- To raise awareness among students about the importance of planting and preserving trees.
- · To promote the message of environmental sustainability.
- To install values of environmental and social responsibility in students.

Event Description: The environment we live in directly affects our well-being, and it is essential that we all contribute towards its improvement. Recognizing the importance of a healthy and sustainable environment, students from ASMA Institute of Management actively participated in a tree plantation initiative.

Planting trees is more than just a one-time activity; it is a critical necessity in today's world. Trees help combat air pollution, reduce the impact of global warming, and contribute to a cleaner, healthier atmosphere. The students enthusiastically organized and took part in a tree plantation campaign, showcasing their commitment to environmental conservation.

Learning Outcomes:

- Students were motivated to actively participate in the maintenance and preservation of trees.
- Students became aware of the importance of improving the living environment through afforestation and tree planting activities.
- The event inspired students to continue planting and protecting trees, serving as a role model for future generations.





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Notice E-Waste Collection Drive

Dear Students,

We are excited to announce a collaborative initiative with Lions International Club to organize an E-Waste Collection Drive on our campus. As part of our commitment to environmental sustainability, we invite you to participate in this effort to responsibly dispose of electronic waste and contribute to a cleaner and greener environment.

Event name: E Waste Collection Drive

Collaboration: Lions International Club

Accepted E-Waste Items:

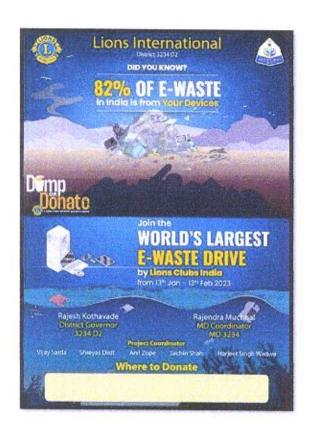
- · Old computers, laptops, and accessories
- Mobile phones and chargers
- · Printers and scanners
- Televisions and monitors
- · Other electronic gadgets and peripherals

Let's come together as a college community to make a meaningful contribution to the environment and support a good cause. Your involvement is crucial to the success of this E-Waste Collection Drive.





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E-Waste Collection Drive

Objectives of the Event:

- To create awareness among students and the community about the importance of responsible e-waste disposal.
- To encourage environmentally friendly practices by promoting the collection and recycling of electronic waste.
- To reduce the harmful impact of e-waste on the environment by ensuring proper disposal and recycling of electronic materials.
- To instill a sense of social responsibility and environmental consciousness among students.

Event Description: From January 13 to February 13, 2023, ASMA Institute of Management organized an **E-Waste Collection Drive** with the aim of raising awareness about the importance of properly disposing of electronic waste. With the rapid advancement of technology, discarded electronics such as old phones, computers, and other gadgets have increasingly contributed to environmental pollution. Improper disposal of these devices leads to toxic substances leaching into the soil and water, creating health and environmental hazards.

The students and staff at ASMA, along with the local community, actively participated in the drive by collecting various forms of e-waste, such as broken or outdated electronics. Through this initiative, the institution aimed to foster a culture of responsible e-waste disposal and recycling. The collected e-waste was handed over to authorized recycling centers to ensure safe and sustainable handling.

The event highlighted the importance of reducing the environmental footprint caused by e-waste and encouraged the practice of recycling electronic materials for a cleaner, healthier planet.





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SWACHATA ABHIYAN

Date:2ndOctober 2021

Time:4PM

Location: ASMA Campus







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Objectives of the Event:

- To commemorate the birth anniversaries of Mahatma Gandhi and Lal Bahadur Shastri
 and honor their contributions to the nation.
- To instill the values of non-violence, truth, simplicity, and leadership among students.
- To engage students in activities that reflect the principles and teachings of these great leaders.

Event Description:

he event commenced with a tribute to **Mahatma Gandhi**, followed by an inspiring talk on his advocacy for cleanliness and its relevance in modern society. The Director of ASMA Institute of Management addressed the gathering, emphasizing the importance of Gandhi's vision of a clean and self-reliant nation.

The Swachhta Abhiyan started soon after, with students, faculty, and staff actively participating in a cleanliness drive around the campus. Equipped with cleaning tools, gloves, and biodegradable waste bags, the participants cleaned various areas of the campus, including classrooms, common areas, and outdoor spaces. The drive also extended to nearby streets, where the ASMA community worked to raise awareness among locals about maintaining a clean environment.

Participants engaged in discussions on sustainable waste management, proper disposal of waste, and the harmful effects of plastic pollution. The event fostered a sense of civic responsibility and community participation among the attendees.

Learning Outcome:

- Increased awareness of the importance of cleanliness and hygiene in creating a healthy environment.
- Understanding of Gandhian values of self-discipline, community service, and sustainability.
- Practical experience in community involvement and collective responsibility for maintaining a clean environment.
- Strengthened bonds among students, faculty, and staff through active participation in a socially impactful event.





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The Gandhi Jayanti and Swachhta Abhiyan celebration at ASMA Institute of Management successfully highlighted the relevance of Mahatma Gandhi's teachings in contemporary society and encouraged the ASMA community to adopt sustainable cleanliness practices in their daily lives.











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Students taking initiative in Swachta abhiyan







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5. Alternate sources of energy and energy conservation measures

Solar Panel Photo



Air Conditioner









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5. Energy Conservation Measures

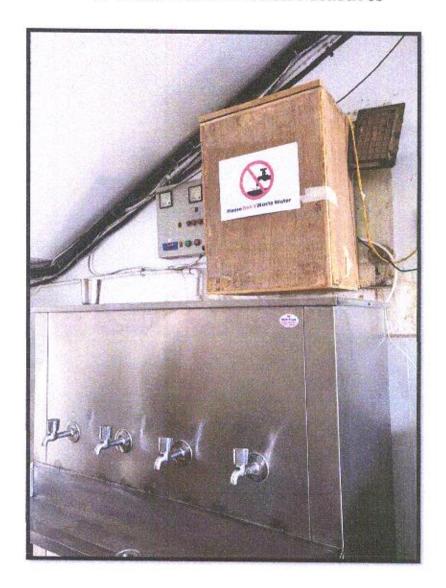






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7. Water Conservation Measures







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LED Monitors



LED Lights



Waste Management





