



Internship Letter

Ref No :SET/HR/2017/080
Date :28th December 2023

To,
Shrikant Poul,

We are pleased to appoint you as "**Intern**" on the following terms and conditions: -

You will be on probation for a period of 6 months from the date of commencement of your employment. Such probation shall be confirmed in writing by the company subject to satisfactory performance during this period.

At present you will be posted at our Pune Location. However, your services are liable to be transferred to any other department, work sites, offices, branches, factories associate or group companies anywhere in India/outside India depending upon the exigencies of work.

Matters pertaining to your remuneration are treated in strictest of confidence by the Company and the same is expected on your part. You shall maintain complete confidentiality in all the information herein disclosed to you. Any inconsistent action by you involving a disclosure of these details will attract strict disciplinary action. Your appointment is subject to your being certified fit by our Medical Officer.

You will join the Services of the Company on **03rd January 2024**. You are requested to bring the following

documents along with you, at the time of joining

- (A) A photocopy of Certificates each of proof of Age, Qualification and Experience.
- (B) Five copies of your recent Identity Card size & one copy of stamp size color photograph.
- (C) A photocopy of Relieving letter from your previous Employer.
- (D) Photocopy of documents showing account number of Provident Fund & Family Pension Account if any.


Director



Please Contact HR Department At 09.00 A.M. On The Date Of Joining. To Complete The Joining Formalities. Please Sign And Return A Duplicate Copy Of This Letter In Token Of Your Acceptance Of The Terms Contained Herein And Let Us Know The Date On Which You Will Join Our Services. We Welcome You To Our Organization & Look Forward To Having A Long-Term & Mutual Beneficial Association With Us.

For SoftwareEra Technologies






Nilesh U
HR & Admin

I Have Read And Understood The Terms And Conditions Mentioned Above And In The Annexure. I Undertake That There Would Be No Breach Of This Confidentiality Agreement. I Hereby Accept The Engagement On The Said Terms And Conditions. By Accepting This Offer, I Authorise You To Verify The Documents From An Outside Background Screening Agency, Which Includes My Current/Previous Employment History, Educational / Professional Credentials And Background Verification.

Signature And
Name:

Date:

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A handwritten signature in blue ink, appearing to be "P. S. Shastri".

Director

PSD Shastri Educational Foundation's
ASMA Institute of Management

